

COLCHESTER HAYWARD FIRE DEPARTMENT

MONTHLY OFFICERS MEETING

(Special Meeting due posted date error)

January 11, 2016 1900 hours

**MEMBERS PRESENT:**

Chief Cox, DC Lee 1<sup>st</sup> AC McKenna, 2<sup>nd</sup> AC Giudice, Capt Papp, Capt Jones , Lt. Howard, Eng. Babine  
Eng Bush, Marty Gordon

BOF – J.McNair, FD Liaison

**Called to Order:** 1900 hours

**Approval of Minutes:** December 7, 2015 Motion to approve by DC Lee as amended, seconded by 2<sup>nd</sup> AC McKenna- Approved.

Correction: EMS. R. Berkman submitted correction to # of 3<sup>rd</sup> tones to “several” vs. a specific amount.

Typo - budget – date should read 6/30/16

Approved.

**Citizen’s Comments:** Mr. McNair – reminder to review / submit survey budget link on town web site.

**Budget issues:** FY 16 – still watching 46390 Vehicle Repair, PPE ordered, radio room equipment, and donation for Lucas Chest Compression.

R Coyle for BOS budget sub-committee meeting – re: FD/EMS Services info sheet regarding ambulance service, ambulance costs to replace vs. repair. Tri-board budget committee report (Read by Chief)

1/20/16 @ BOF- on agenda to discuss CHFHD emergency medical services.

**Career / Staff Personnel:** participating w/ Hebron FD for recruitment & retention program 1/16/16.

Matter re: A. DiBuono – 1<sup>st</sup> Selectman’s letter documentation w/ Fire Chief’s decision to release her from CHFHD roster-Will present copy of letter to Company for possible action.

Medical exams – names posted in arrears – as of Thurs 1/14/16 – they will not be able to respond to any calls/training until addressed.

NFIRS must be completed for December 2015 for full year report.

JLN – Strategic Plan S\*W\*O\*T analysis with CHFHD membership on Sunday1/31/16 @0900 hrs. – will be here re: concerns. BOS / BOF meeting with shortly after that, w/ survey to public to follow

Call volume this year for 2015 =2028(greatest call volume to date); 2014 = 1794. **UP** 234 calls from last year . Surpasses 1967 calls in 2011.

RECEIVED  
COLCHESTER, VT  
2016 FEB 10 PM 4:00  
CHIEF OF POLICE  
COLCHESTER, VT

KX situation – 12/11/15 BOS voted to end services w/KX- to cease at 2359 hrs. on 6/30/16

12/17/15 – BOS voted to enter into contract w/ QVEC beginning 7/01/16. Contract reviewed and passed onto town counsel 1/6/16.

Salem / Gardner Lake FD – approved to enter contract w/ QVEC; Bozrah , Marlborough, E Hampton, E Haddam – all unknown.

Training - 2015 year- end report submitted – no drop dead date to get up to date. (see attached)

OSHA live fire requirements will be used to revamp our requirements.

Just shy of 1600 class room hours- 480 – Fire, 30+ EMS , 140 Hazmat – live burns at Schuster Park brought in revenue for CHVF Company

Motion to accept 2015 training report by DC Lee, 2<sup>nd</sup> 1 AC McKenna – Accepted.

### Captain Reports:

EMS: Capt. Babineau – on an emergency call – training done on LVAD left ventricle assist device.

More training to come- Use of Narcan approved by Med Control. Need to finish up paperwork.

Donation of \$ -to purchase Lucas Chest Compression Unit- Training to follow.

EMS gear – color in debate – blue current gear, tan proposed. USAR gear can get moved around to other personnel – structural people could get an updated set. Either have a united front or division identification. A different color stripe could be the solution. EMS cheaper than USAR

blue – what is the level of protection

Flash & fire protective rating helpful.

Need to review SOP / SOG standards. Membership, etc – to be reviewed

A-528 had cab air leak,

ET-328 still at Front line – due to age of apparatus – part difficult to get

ET-228 – initially low anti freeze – set of engine light – town did not have software to read it – has to go to Courvilles to reset.

Door at Company 2 – storage / furnace room – needs replacing.

Capt. Papp – Fire – FF Swan – offered to do a hybrid vehicle extrication class.

Capt. Jones –Fire Police – nothing to report

Capt. Rowland – Health & Safety – not present

**Chief Officers:**

2AC Giudice : confined space will be added to calendar – Feb. Day time drill to be added maybe in March. Will offer to E. Hampton FD – may donate equipment if needed. Yantic FD does daytime training, and can fill in RIT if needed. Hebron FD also available.

Cadets – met w/ school principal re: fire drills. Use them for major incidents only.

Rescue 128 – fixed relay issue. Quote from Paratec received.

1 AC McKenna: recruitment /retention meeting in Hebron FD reminder.

DC Lee: radio room progress. Equipment installed. Have some dispatch capability in. De-coder to come. 860-537-1881 is now dedicated line to Frontier central office – hard copper also High Speed internet for alpha paging system.

Off site extension for 537-2512 – will be in shortly as emergency land line. JKS phone vendor to install .

Will re-establishing hot line direct connect copper from HQ to Company 2.-EOC connection in future for 2512. Received pet dog resuscitation masks, training, etc. donation from Shipman's

Chief Cox: January Blue Light renewal time. DMV driver record - authorization one time sign off now.

Last Thursday 1/7/16 @ Town Hall- Former First Selectman Jenny Contois dedication ceremony for meeting rooms well done and attended..

After company elections Thu. 1/14/16 – will need a meeting date to appoint officers

NIMS courses on line- IS 700/800 plus I- 100/200 needed as minimum for all emergency responders.

President Martin: thanked Chiefs for support and respect for the position of President over the past 11 years.

**Motion to adjourn:** @ 7:45 pm -

Motion to made by: motioned by 2AC Giudice. Seconded by 1<sup>st</sup> AC McKenna

Respectfully submitted,

Jean Walsh